



EXPRESSION OF INTEREST TO PROVIDE ICE CREAM VENDING AT THE ECHOES OF HISTORY SHOW

The Essex Historic Military Vehicle Association (Henceforward referred to as EHMVA) is offering Ice cream vending at the Echoes of History Show (henceforward referred to as Echoes of History Show or EoH) for open tender from local and experienced ice cream vendors to provide high-quality offerings. The Echoes of History Show is run by the EHMVA (a registered charity: 1155705) and this is our main fund-raising event and is held at:

**Whitehouse Farm,
The Living Memorial,
Rettendon,
Essex.
CM3 8DL.**

The event is to be held on the **18th and 19th of July 2026**. We allow set up for the exhibitors from 14:00 hours on the **16th**, so there are additional opportunities on both the **16th and 17th**.

Market research and previous experience with past events estimate the attendance likely to be around 2,300 people over each operating day at the event.

Scope of Services

Vendors are expected to:

- Provide a variety of ice cream products, including child-friendly options.
- Operate a mobile or stall-based setup during full event hours.
- Comply with all food safety and hygiene regulations.
- Supply their own equipment, staffing, and waste management.

Eligibility Requirements

To be considered, vendors must provide:

- Valid food hygiene certification.
- Public liability insurance.
- Demonstrated experience in outdoor event catering.

Providers are expected to have a sound financial standing and be able to demonstrate successful delivery of similar contracts.

Please include:

- Menu and pricing structure
- Setup and operational requirements
- Staffing plan
- Relevant certifications and insurance documentation
- Any relevant images to support your application

Completed tenders and supporting documentation should be returned no later than **18:00 hours** on the **5th of January 2026**. Applications after this date, may be accepted, but may not be reviewed – applicants should therefore ensure that they meet all required acceptance criteria and make every effort to get their bid in on time.

INVITATION TO TENDER – ICE CREAM VENDING

ESSEX HMVA ECHOES OF HISTORY SHOW

1.0 INTRODUCTION:

- 1.1 The Echoes of History Show (run by the Essex HMVA) is offering the opportunity for established ice cream vendors (hereafter known as the Tenderer) to apply for the ice cream vending concession at our event on the 18th & 19th of July 2026. We allow set up for the exhibitors from 14:00 hours on the 16th, so there are additional opportunities on both the 16th and 17th of August 2026.
- 1.2 Within this document the Echoes of History Show shall be referred to as EoH SHOW and the Essex Historic Military Vehicle Association as EHMVA or Essex HMVA but shall retain the same definitions.

2.0 TERMS AND CONDITIONS

- 2.1 The ECHOES OF HISTORY SHOW is offering Ice cream vending concessions at the event
- 2.2 Allocation of pitches and facilities is at the discretion and direction of the EoH SHOW stalls team and no unit shall move from the allocated area without permission.
- 2.3 The vendor will be allowed to operate **from 14:00 to 23:30 hours on the 16th, and from 08:00 hours to 23:30 hours on the 17th, 18th and 19th July 2026**. All bar units must be removed from site by **12:00 hours on the 20th of July 2026** – please note however that the 16th and 17th of August are setup days, the site is NOT open to the public on these two days.
- 2.4 Details of the menu and pricing structure offered by the Tenderer must be listed as part of the Form of Tender submission together with the income offered for the Concession, a sample copy of drinks sold, price lists and if possible, photograph(s) of the units/bar
- 2.5 The size of the space required, and support vehicle(s) should be listed as part of the Form of Tender submission.
- 2.6 Ice cream units must be self-contained, and you should state what additional services you require such as power.
- 2.7 the ECHOES OF HISTORY SHOW reserve the right, acting reasonably but at its absolute discretion, to close any Ice cream vendor at the event at any time if they consider that there is a need to do so, for reason of health and safety or security.
- 2.8 In the event of the ECHOES OF HISTORY SHOW event being postponed or abandoned, or in the event of supplies, services or facilities being curtailed due to a strike, lock-out or other circumstances beyond the reasonable control of the ESSEX HMVA, the ECHOES OF HISTORY SHOW shall not be liable for any expenditure, loss, damage or liability sustained or incurred by the Tenderer.
- 2.9 The use of diesel generators provided by yourselves should be within acceptable noise limits so as much not to cause nuisance.

- 2.10 The Tenderer must take reasonable steps not to damage or contaminate the ground outside of reasonable use. We are permitted by the landowner for you to drive securing pins into the ground, should this be required.
- 2.11 The Tenderer shall fully indemnify the ECHOES OF HISTORY SHOW against all proceedings, costs, claims, demands and liability howsoever arising, whether directly or indirectly, in connection with the Tenderers occupation at the event and in particular (but without limitation to the generality of the foregoing) shall indemnify the ECHOES OF HISTORY SHOW against any liability for injury to or death of any person and loss of or damage to any property, howsoever caused. Further, the Tenderer shall in connection with their liability hereunder affect a public liability insurance policy for an indemnity limit of not less than £5 million pounds in respect of any one occurrence. The Tenderer must also hold employee's liability insurance cover and by replying to this tender, it is assumed that this cover is in place and held by the Tenderer. A copy of the public liability certificates must be supplied as part of the tender. ESSEX HMVA accepts no responsibility for loss or damage to the property of the bar concession or their employees or visitors.
- 2.12 The Tenderer shall not be permitted to sub-let or share the space without prior consent. Any exhibitor infringing this rule will be expelled from the site and any such expulsion will be treated as breach of contract.
- 2.13 The ECHOES OF HISTORY SHOW safety team reserve the right to inspect all stands and equipment without prior notice.
- 2.14 The Tenderer will meet all costs incurred for the installation ice cream vending locations and any supplies or facilities / services needed as otherwise agreed in advance.
- 2.15 The Tenderer is responsible to ensure that their pitch area is kept clean and free from litter during operational hours.
- 2.16 The Tenderer is responsible to ensure that their pitch area is left tidy and free from rubbish upon leaving, it costs us a lot to dispose of show rubbish and failure to adhere to this will result in us having to impose a charge in advance for Future Tenders.
- 2.17 The Tenderer must ensure that all plant and equipment provided or used by the Tenderer has been inspected and tested at suitably frequent intervals (or if applicable, as required by law) and is always in a safe condition and safe for use with up-to-date certificates in place as required by law
- 2.18 All units must comply in every respect with Food Safety & Health & Safety legislation
- 2.19 The Tenderer must not allow nor cause directly or indirectly any danger to the public in connection with the ice cream vending due to any plant and equipment used by the Tenderer during the occupation of the site.
- 2.20 Tenderers are required to have Public Liability Insurance and Employer's Liability Insurance
- 2.21 We like to establish a good long-term relationship with our suppliers of services and may deem it not necessary to tender for future events but negotiate directly.

3. APPLICATION

3.1 Your application can either be returned via email with any required documentation attached to:

Contact: Laura Willis
Email: stalls@essexhmva.co.uk
Subject Line: Ice Cream Tender – Echoes of History Show

or sent along with any accompanying documentation required in an envelope to:

Laura Willis
Echoes of History Ice cream tender
60 Molrams Lane
Great Baddow,
Chelmsford,
Essex.
CM2 7AJ

- 3.2 Please ensure that you return all supporting documents required with your submission – partial or incomplete submissions will not be considered and may harm future applications.
- 3.3 Receipt of your application for the Ice Cream vending concession does not constitute acceptance by the ECHOES OF HISTORY SHOW.
- 3.4 Your application will be evaluated on a number of criteria including as an example:
- The Quality and variety of offerings.
 - Value for money.
 - Vendor experience and reliability.
 - Sustainability and waste management practices.

The ECHOES OF HISTORY SHOW are not bound to accept the lowest bid, highest bid, or any tender that does not score appropriately that it may receive – however, all tenders will be treated equally and reviewed using the same criteria.

For other catering opportunities, please visit our website: echoesofhistoryshow.com → Catering Concessions